Report to:	**TOURISM, ECONOMY AND COMMUNITIES SCRUTINY COMMITTEE**
Relevant Officer:	Sharon Davis, Scrutiny Manager
Date of Meeting:	18 November 2020

SCRUTINY WORKPLAN

1.0 Purpose of the report:

1.1 The Committee to consider the Workplan and to monitor the implementation of Committee recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

2.0 Recommendation(s):

2.1 To approve the Committee Workplan 2020-2021, taking into account any suggestions for amendment or addition.

2.2 To monitor the implementation of the Committee's recommendations/action.

2.3 To agree the amended format for Single-Use Plastics reporting.

2.4 To note the outcome of the Active Lives Strategy Review Panel.

3.0 Reasons for recommendation(s):

3.1 To ensure that recommendations/actions are being monitored, the Workplan is up to date and is an accurate representation of the Committee's work.

3.2a	Is the recommendation contrary to a plan or strategy adopted or approved by the Council?	No
3.2b	Is the recommendation in accordance with the Council's approved budget?	N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 **Scrutiny Workplan 2020/2021**

5.1.1 The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.

5.1.2 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 **Monitoring Implementation of Recommendations**

5.2.1 The table attached at Appendix 9(c) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.

5.2.2 Members are requested to consider the updates provided in the table and ask follow up questions as appropriate to ensure that all recommendations are implemented

5.3 **Scrutiny Review Checklist**

5.3.1 The Scrutiny Review Checklist is attached at Appendix 9(b). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.3.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

5.4 **Single Use Plastics Reporting**

5.4.1 Prior to the pandemic, Communications had developed a campaign around Single Use Plastics (SUP) which was due to be rolled out just before lockdown. However this was postponed due to the outbreak of COVID-19 and the subsequent lockdown.

There has been no further significant progress other than what's already been reported to the committee at previous meetings. Adoption of the policy by the Council and WOC's, changes to the procurement policy (supply chain) with a specific focus on SUP's and substituting disposable plastic products in Council offices, where

possible, with more sustainable alternatives.

However, with the advent of the Climate Emergency work stream, SUP's have been recognised as naturally falling into this agenda.

It is therefore proposed that going forward, an update on SUP's will be included it in the wider Climate Emergency update. As part of the Climate Emergency work stream, services will be developing their own environmental impact analysis' which would extend to reporting on their activities around the reduction of SUP's.

The Committee is therefore asked to agree to this amended form of reporting for SUP updates. If agreed the next Climate Emergency Update is scheduled for the 3 February 2020 and will include an update on progress against the SUP Action Plan.

5.4 **Active Lives Review Panel**

5.4.1 On 25 September 2020 members of the Tourism, Economy and Communities Scrutiny Committee and the Adults Social Care and Health Scrutiny Committee held a joint review panel meeting to consider the Active Lives Strategy which would replace the Sports and Physical Activity Strategy that had ended in 2019.

5.4.2 The review panel made the following comments to be taken into consideration during development of the strategy;

- More detail on how the sea-front can be utilised to encourage active lifestyles;
- Consideration be given to developing a communication and marketing program to help engage the public; and
- Greater consideration be given to how to increase the use of the facilities available in the town to encourage active lifestyles.

5.5.3 A copy of the review panel's report can be found at Appendix 9(d)

Does the information submitted include any exempt information? No

5.6 **List of Appendices:**

Appendix 9(a) - Tourism, Economy and Communities Scrutiny Committee Workplan
Appendix 9(b) - Scrutiny Review Checklist
Appendix 9(c) – Tourism, Economy and Communities Committee Action Tracker
Appendix 9(d) – Active Lives Review Panel Report

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Sustainability, climate change and environmental considerations:

12.1 None

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.